

Subleasing

How to sublet an Oxford Property



1. List the apartment

We recommend Facebook marketplace, Craigslist, Zillow, and posting on the Oxford Residential Facebook page.

2. Find a reliable tenant

Discuss the rental rate, dates, ect. with the tenants who respond to your ad. Have them fill out a sublease application.

3. Fill out a sublease agreement

Download, fill out and sign a sublease agreement

4. Submit all of your paperwork

Send your completed sublease agreement and tenant application to leasing@oxfordcompanies.com. \$150 from your subletter is due to our office for an application check.

5. Sublease!

Once your paperwork has been submitted, just follow the terms of the sublet agreement and you are all set!

*If you have any questions or concerns, please contact our office between
8:30 am to 5:00 pm Monday through Friday.*

Best Regards,
Oxford Residential Team