

How do I sublet?

1. List your apartment. We recommend these sites:

- a. Facebook housing pages:
 - i. Umich campus housing
 - ii. Student housing in Ann Arbor, Michigan
- b. Rentcollege Pads-

www.rentcollegepads.com/off-campus-housing/university-of-michigan/subleases

- c. Zillow.com
- d. Umich off campus housing offcampushousing.umich.edu/registration/lister
- 2. Find a tenant

Make sure to discuss: rental rate, length of sublease, utilities/internet, security deposit, key pick up etc with any prospect responding to your ad.

- 3. Submit your paperwork
 - a. Have your prospective subleaser fill out and sign the application. <u>Click here for the application.</u>
 - b. Send completed application to leasing@oxfordcompanies.com. \$200 application will be due with application.
- 4. Sublease!

After the sublease application is approved by Oxford you will then continue to follow the terms of the lease agreement and you will be all set.